



Two Mile Ash ITT Partnership

Overseas Trained Teacher Application for Assessment for Qualified Teacher Status

Candidate's Contact Details Sheet

Name: _____

Address: _____

_____ Post Code: _____

Telephone numbers:

Home: _____

Mobile: _____

Work: _____

*(It would be useful to have all these numbers on file, however please indicate if there are any time or specific numbers that you would rather we did **not** use)*

E-mail address: _____

The candidate's personal details

Please make sure you give your correct date of birth. Please provide details of ethnic group and any disability so that the TDA can monitor equal opportunities.

Title (tick one):	<input type="checkbox"/> Dr	<input type="checkbox"/>	<input type="checkbox"/> Mr	<input type="checkbox"/>	<input type="checkbox"/> Mrs	<input type="checkbox"/>	<input type="checkbox"/> Miss	<input type="checkbox"/>	<input type="checkbox"/> Ms	<input type="checkbox"/>	<input type="checkbox"/> Other	<input type="checkbox"/>
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Forenames:	
Surname:	
Former Surname: (if different)	

Date of Birth:		Current age:	Years	Months
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Gender:	<input type="checkbox"/> Male	<input type="checkbox"/>	<input type="checkbox"/> Female	<input type="checkbox"/>
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National Insurance No:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Do you have a physical disability ?:	<input type="checkbox"/> Yes	<input type="checkbox"/>	<input type="checkbox"/> No	<input type="checkbox"/>
If Yes, please give details:				

Do you have any other condition (eg. learning difficulty , such as dyslexia, or health issue , such as diabetes) which might require extra support?:	<input type="checkbox"/> Yes	<input type="checkbox"/>	<input type="checkbox"/> No	<input type="checkbox"/>
If Yes, please give details:				

NB. Visits are very welcome from applicants with disabilities or other special needs if they would like to discuss, prior to making an application, what support they might reasonably need from the training provider. All efforts will be made to support an individual's needs, but applicants should be aware that unsuccessful management of a condition may result in termination of the programme.

Ethnic Group

White British		Black or Black British Caribbean		Asian or Asian British, Indian	
White Irish		Black or Black British, African		Asian or Asian British, Pakistani	
White Other		Other Black background		Asian or Asian British, Bangladeshi	
Other Asian background		Chinese or other ethnic background – Chinese		Mixed, White and Black Caribbean	
Mixed, White and Black African		Other mixed background		Other ethnic background	
Not known		Information refused			

Are you related to any member of staff or have any children who attend any of our Partner Schools?	Yes		No	
If Yes, please tick below:	Staff (please indicate relationship)		Child/ren	
Bradwell Village School				
Brooksward Combined School				
Cedars Combined School				
Glastonbury Thorn School				
Loughton Manor First School				
Loughton School				
Nicholas Hawksmoor Pri School, Towcester, Northants				
Olney Infant School				
Parkfields Middle School, Toddington, Beds				
The Portfields School				
Southwood School				
Tickford Park Primary School				
Two Mile Ash School				

NB. This will not prejudice your application in any way, but the information provided will be taken into consideration, should you be successful at interview, when placing you in schools for both your home placement and your cross-key stage practice.

The candidate's education and qualifications

Please ensure you bring to interview for checking your original certificates for GCSE and degree qualifications or their equivalents. The ITT Partnership is responsible for confirming that candidates meet the entry requirements for an OTT assessment programme. To check overseas qualifications, contact the National Academic Recognition Information Centre (NARIC) at www.naric.org.uk. NARIC can offer guidance on whether a qualification is comparable in standard to a UK qualification, but not whether it is suitable for entry to ITT.

GCSE or equivalent qualification

Please give details of GCSE or equivalent qualifications and when they were obtained. All candidates for ITT must have attained the standard required for GCSE grade C in English, Mathematics and Science before they can make an application. If the trainee does not hold GCSE grade C or above or one of the generally accepted equivalents, we do have an arrangement with www.equivalencytesting.com who can provide you with details on how to take an equivalency test.

Subject	Qualification and awarding body or details of alternative test or assessment	Grade	Date of award or assessment			
			M	M	Y	Y
English						
Mathematics						
Science						

Other GCSE O-level and A-level qualifications or equivalent

When they are assessed for QTS, trainees wishing to teach Key Stage 1/2 must demonstrate that they have sufficient understanding of a range of work across the following subjects: history, geography, physical education, ICT, art and design or design and technology, performing arts and Religious Education. They should be able to teach these subjects in the age range for which they are trained, with advice from an experienced colleague where necessary. It will be an advantage for OTT candidates planning to teach KS1/2 to show evidence of a breadth of subject knowledge across these subjects at the time of application.

Subject	Qualification (eg. GCSE, Olevel, Alevel, BTEC etc)	Awarding body	Grade	Date of award or assessment			
				M	M	Y	Y

Please continue on back of sheet if necessary

Higher Education

OTT candidates must have a UK degree or equivalent. If you are waiting for degree results, please ask your higher education institution to confirm in writing that all modules have been satisfactorily completed so far, that a degree will be awarded and if possible to indicate the classification. The TDA recommends that candidates with good honours degrees are given priority, but we take into account a person's whole profile in addition to degree grade.

Institution of study:			
Degree-awarding body: (if different)			
Country of study:			
Title of course:			
Main subject:	Percentage of course:	%	
Subsidiary subjects:	Percentage of course:	%	
	Percentage of course:	%	
	Percentage of course:	%	
	Percentage of course:	%	

Qualification obtained:	
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Degree class	First class honours ()	Upper second ()	Lower second ()
	Third ()	Pass ()	Ordinary ()

Date of study from	M	M	Y	Y	To	M	M	Y	Y	Date of Award	M	M	Y	Y

For qualifications other than a UK degree, give evidence below that the qualification is equivalent and attach any relevant supporting statements.

The candidate's experience and teaching potential

Teaching experience

Please give details of any school experience, whether as an unqualified teacher, a Teaching Assistant, an observer, paid or voluntary in the UK or elsewhere.

You must state your first position of employment as an unqualified teacher in a UK state maintained or non-maintained special school and the date from which this commenced.

School / College:				
Country:		Post held:		
From:	To:	Full time? () Part – time? ()		
Paid post ? ()		Voluntary post ? ()		
Please tick box(es) that best describe the school:				
Primary ()	Secondary ()	Special ()	FE/HE ()	Independent ()
Age range of pupils taught:		Responsible for whole class		
		Yes ()	No ()	

School / College:				
Country:		Post held:		
From:	To:	Full time? () Part – time? ()		
Paid post ? ()		Voluntary post ? ()		
Please tick box(es) that best describe the school:				
Primary ()	Secondary ()	Special ()	FE/HE ()	Independent ()
Age range of pupils taught:		Responsible for whole class		
		Yes ()	No ()	

School / College:				
Country:		Post held:		
From:	To:	Full time? () Part – time? ()		
Paid post ? ()		Voluntary post ? ()		
Please tick box(es) that best describe the school:				
Primary ()	Secondary ()	Special ()	FE/HE ()	Independent ()
Age range of pupils taught:		Responsible for whole class		
		Yes ()	No ()	

Other relevant experience

Please give details of other relevant work experience (paid or voluntary) to show potential to teach. Include, for example:

- Non-teaching work in educational settings (youth or community work etc), with adults, young people or children;
- Work in non educational settings (youth or community work etc), with adults, young people or children
- Occupations or activities that have required to use of appropriate subject knowledge;
- Occupations or activities (training etc) that have contributed to the educational and/or personal development of adults, young people or children.

Please complete the table below with details of your experience of working with children and young people.

Previous posts or activities (please attach a separate sheet if necessary)	Paid or voluntary	Full or part-time	Length of time (Years/Months)

Current and Previous employment (if not already mentioned)

Most current employer:	Date from :
Job duties/responsibilities:	
Previous employer:	Dates from: to:
Job duties/responsibilities:	
Previous employer:	Dates from: to:
Job duties/responsibilities:	

Previous QTS assessment

The TDA will not accept candidates who have previously failed QTS assessment or withdrawn from a QTS programme unless there are exceptional circumstances. The Partnership needs a written explanation from the previous training provider to establish reasons for withdrawal.

Have you failed/withdrawn from a QTS course previously?:		Yes ()	No ()
If yes, give name of previous course and provider:			
Has the previous provider given a written explanation? (attach this to your application)		Yes ()	No ()
Provider needs to explain reasons for withdrawal from course			
Please state why you think you will now be more likely to succeed			

Open letter of application

Please attach a handwritten open letter of application covering the following points

- Why you want to teach in a primary school
- Your skills and potential to teach.
- Touch on your values/philosophy for education in today's society

Where did you hear about our programme (please tick one)

<input type="checkbox"/>	Word of mouth/personal recommendation
<input type="checkbox"/>	TMA school website
<input type="checkbox"/>	Supply Teaching Limited
<input type="checkbox"/>	Other (please state)

I confirm my agreement to the following :

- a) The information detailed in this application is true.
- b) I am still within four years of the start of my first position of employment in a state maintained or non-maintained special school.

My first date of employment in the UK was _____

My provisional registration number (TRN) with the GTCE is _____

- c) My experience and professional skills are such that an Assessment –Based Programme will meet my needs and I feel that I can gain QTS in the time frame available.
- d) The information in this application and any further information associated with my application and the award by TMA ITT Partnership of a place on the OTT assessment programme will be retained and may be shared with TMA' s partners.
- e) The information in this application and any further information associated with my application and the award by TMA ITT Partnership of a place on the OTT assessment may be shared with OfSTED, TDA, and other statutory bodies responsible for initial teacher training.
- f) TMA ITT Partnership will be responsible for my training programme. Responsibility for my employment lies with Supply Teaching Limited.

Signed:

Date:

Please ensure you have also enclosed :

- Open letter of application.
- Two written references.
- In the case of overseas qualifications, NARIC equivalency letter and photocopies of secondary school and degree certificates.

Return form to:

Liz Cullen, Head of ITT, Two Mile Ash ITT Partnership, Two Mile Ash School, The High Street, Two Mile Ash, Milton Keynes, MK8 8LH

Closing dates for applications :

Friday 15th January 2010

Friday 12th March 2010

Friday 2nd July 2010

For internal use only

OTT Applicant: _____

Document Checklist:

- Original Degree certificate

Seen by: _____ on _____

- Original GCSE English, Maths and Science certificates

- Seen by: _____ on _____

- Original Overseas teaching qualification

Seen by: _____ on _____

- NARIC letter/equivalency verification

Seen by: _____ on _____

- Employment contract

Seen by: _____ on _____

- Work permit

Seen by: _____ on _____

- CRB check

Seen by: _____ on _____

- GTCE Suitability Declaration

Seen by: _____ on _____

- Overseas record check

Seen by: _____ on _____

- References

Seen by: _____ on _____

- Employer's health check

Seen by: _____ on _____